

DBS eAdvice Form Guide

Sep 2009

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DBS eAdvice Application Form Guide

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DBS eAdvice – Application Form

1. YOUR COMPANY

Full Name of Company	ABC CONSTRUCTION PTE LTD		
Contact Persons	LIM TECK YONG	1	PHYS JONES
Office / Mobile / Fax No	65134345/95251454/651388888		65134388/91868685/651388888
Email Address	tylim@abcconstruction.com		rhysjones@abcconstruction.com

Note: Please designate **two** contact persons with whom DBS can liaise with on matters related to DBS eAdvice service.

2 CHARGE ACCOUNT

Please specify one account for DBS eAdvice charges. Note that DBS will default charge account to the first account signed up if there is no account indicated here. Please be advised that the billing address will adopt the account statement's billing address. A monthly subscription fee of S\$20 per account will apply for DBS eAdvice services.

Account Number	2	0	1	5	-	8	8	2	1	5	9	-	5
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- 1** The bank will liaise with these two contact persons for matters related to DBS eAdvice Service. Application and Maintenance email will be send to these two contact persons.
- 2** This will be the account whereby DBS debit the monthly charge of \$20/- (i.e. per account per month). If left blank, the 1st account signed up will be used as the account for charges.

Footnote: 1) The form needs to be filled up in BLOCK LETTERS

2) Email address: Company email address is preferred over hotmail/gmail/yahoo etc.

DBS eAdvice – Application Form

3. ACCOUNT & USER ENROLMENT

Please provide the corresponding email address or mobile number and tick off 'SMS' or 'Email' to indicate your preferred notification mode. If you wish to be notified on both SMS and email, please tick both columns.

Note that if no Alert Amount or Currency is specified, DBS will send a notification for all amounts and currency will be defaulted to Account currency.

*Account Nickname instead of account number will be quoted in the notifications relating to account balance, please indicate if you subscribe to Account Services.

Examples of Account Services notifications: Start of Day Balance and A/C getting into OD.

Examples of Import/Export Trade notifications: Successful applications and amendment of LC and BG.

1 st Account Number Subscribed	0	1	5	-	8	8	2	1	5	9	-	5	3	*Account Nickname	C	B	A	C	T	5	9	5
Full Name of User 1													Service Types	SMS	Email	Alert Amount & Currency						
JOHN SMITH													Inward Payment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	≥ \$100,000/=						
Email Address of User 1													Outward Payment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	≥ \$100,000/=						
johnsmith@abccconstruction.com													Import Trade	<input type="checkbox"/>	<input checked="" type="checkbox"/>	≥						
Mobile Number of User 1													Export Trade	<input type="checkbox"/>	<input checked="" type="checkbox"/>	≥						
Country Code + 5	Mobile Number	95251454										*Account Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	≤ \$500,000/=							

3 Account Nickname (any combination of alpha-numeric) is required for Account Services. This is to further safeguard confidentiality of account information.

4 The Alert Amount & Currency is the notification threshold, above for all Service types except below for Account Services in which eAdvice will be triggered. If left blank, Notifications will be sent for All transactional amounts (e.g. In this case, Import/Export Trade). If currency is left blank, it will be defaulted to subscribed account currency.

5 If country code is left blank, will default to country of application else indicate the 3 digit country code.

Footnote: Indicate whether the customer prefers notification by email/SMS or both (by indicating a tick), no notification will be sent for that particular service type if left blank.

DBS eAdvice – Application Form

4. AUTHORISED SIGNATORIES

I/We hereby confirm that I/we have received copies of DBS Electronic Banking ("EB") Services and/or Deposit Terms & Conditions and Fee Schedule, which I/we have read, understood and accepted. In addition, I/we acknowledge the notification services will be made available whenever the Bank deemed fit. I/We hereby confirm that I/we have read, understood and agree to be bound by such items and conditions and agreement(s) added/deleted.

Full name of Company	ABC CONSTRUCTION PTE LTD	
Name of Authoriser 6	JOHN SMITH	RHYS JONES
Signature	<i>Johnsmith</i>	<i>Rhysjones</i>
Date	27/04/09	27/04/09

For partnership, the signatures of all partners are required. For a company which has furnished DBS Bank Ltd with a standalone Electronic Banking Board Resolution, the authorised signatories must be the current authorised signatories specified in that document. For a company which has furnished DBS Bank Ltd with a Board Resolution for the opening of the current account that covers Electronic Banking services, the authorised signatories must be the current authorised signatories with the highest authorisation limit as specified in that document.

6 The Signatures of the Current Authorized Signatories as specified in the Board Resolution.

DBS eAdvice Maintenance Form Guide

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DBS eAdvice – Maintenance Form

A) Terminate eAdvice Services

1. YOUR COMPANY

Full Name of Company

ABC CONSTRUCTION PTE LTD

2. TERMINATION OF eADVICE SERVICES

1 **Terminate** (Please tick here to unsubscribe all services & accounts to the above stated Company in Section 1)

1 To Unsubscribe ALL eAdvice Services linked to all accounts of the company, tick on this box. This will auto unsubscribed all accounts.

Footnote:

- 1) In all instances, company name needs to be filled up.
- 2) To terminate all eAdvice services linked to all accounts of the company indicated in Section 1, only Section 1, 2, 4 & 5 need to be completed.

Mandatory Fields

DBS eAdvice – Maintenance Form

B) Unsubscribe only a particular account

3. ACCOUNT & USER MAINTENANCE																	
Please provide Full Details of User (i.e. Full Name of User, Notification Mode, User's Mobile & Email Address and Alert Amount & Currency) * Account number is required for all requests. ** Account Nickname is required if you subscribe to Account Services notification. Please fill up the relevant section(s) on your request type: (a) ADD , (b) DELETE and (c) MODIFY .																	
*Account Number Subscribed	<input checked="" type="checkbox"/>	0	1	5	-	8	8	2	1	5	9	-	5				
To unsubscribe this Account, tick here:	<input checked="" type="checkbox"/>																
Account Nickname, tick accordingly:	Modify <input checked="" type="checkbox"/>	Add <input checked="" type="checkbox"/>	** Account Nickname							C	B	A	U	S	5	9	5

- 2** Account number must be specified in ALL instances.
- 3** To Unsubscribe Account from eAdvice Services, tick against the box
- 4** To Change Account Nickname, tick “Modify” and indicate new Account Nickname.
- 5** To Subscribe Account Services, tick “Add” and indicate Account Nickname.
- 6** Account Nickname has to be provided if company wants to subscribe to Account Services. Instead of Masked Account Number, Account Nickname will be displayed in the Notifications. This is to further protect the customer’s confidentiality.

Footnote: Section 1, 3 and 5 need to be completed

Mandatory Fields

DBS eAdvice – Maintenance Form

C) ADD Service Type and/or User

3. ACCOUNT & USER MAINTENANCE

Please provide **Full Details** of User (i.e. Full Name of User, Notification Mode, User's Mobile & Email Address and Alert Amount & Currency)
*** Account number is required for all requests.** ****Account Nickname** is required if you subscribe to Account Services notification.
 Please fill up the relevant section(s) on your request type: (a) **ADD**. (b) **DELETE** and (C) **MODIFY**.

*Account Number Subscribed

0	1	5	-	8	8	2	1	5	9	-	5
---	---	---	---	---	---	---	---	---	---	---	---

To unsubscribe this Account, tick here:

Account Nickname, tick accordingly: Modify Add ** Account Nickname

C	B	A	U	S	5	9	5
---	---	---	---	---	---	---	---

a) ADD (Add Service Type and/or User) 7

Name of User	Service Type	SMS	Email	Alert Amount & Currency				
LEE CHIN CHIN	Inward Payment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	USD 200,000/=				
Email Address	Outward Payment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	USD 200,000/=				
chinchinlee@abconstruction.com	Import Trade	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	USD100,000/=				
Mobile Number	Export Trade	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	≥ USD100,000/=				
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; border-right: 1px solid black;">Country Code</td> <td style="width: 15%; text-align: center;">+ 852</td> <td style="width: 15%; border-right: 1px solid black;">Mobile Number</td> <td style="width: 55%; text-align: center;">90889977</td> </tr> </table>	Country Code	+ 852	Mobile Number	90889977	**Account Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	USD 100,000/=
Country Code	+ 852	Mobile Number	90889977					

7 To **ADD User**, provide information in Mandatory fields and also indicate the Service Type and Notification Mode.

To **ADD Service Type** to existing User, provide information in Mandatory fields of existing User, and indicate the respective the additional Service Type, corresponding Notification Mode and Alert Amount & Currency.

Footnote: Section 1, 3 and 5 need to be completed Mandatory Fields

DBS eAdvice – Maintenance Form

D) DELETE User and/or Service Type / Notification Mode

3. ACCOUNT & USER MAINTENANCE

Please provide **Full Details** of User (i.e. Full Name of User, Notification Mode, User's Mobile & Email Address and Alert Amount & Currency)
*** Account number is required for all requests.** ****Account Nickname** is required if you subscribe to Account Services notification.
 Please fill up the relevant section(s) on your request type: (a) **ADD**, (b) **DELETE** and (C) **MODIFY**.

*Account Number Subscribed To unsubscribe this Account, tick here:

0	1	5	-	8	8	2	1	5	9	-	5	
---	---	---	---	---	---	---	---	---	---	---	---	--

b) DELETE (Delete User and/or Service Type / Notification Mode)

Name of User	Service Type	SMS	Email
JOHN SMITH	Inward Payment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
JOHN SMITH	Outward Payment	<input type="checkbox"/>	<input type="checkbox"/>
JOHN SMITH	Import Trade	<input type="checkbox"/>	<input type="checkbox"/>
JOHN SMITH	Export Trade	<input type="checkbox"/>	<input type="checkbox"/>
Country Code + Mobile Number 95251454	**Account Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

- 8** To **DELETE User** to existing User, only provide information of the existing user in Mandatory fields per application to authenticate the right user is to be deleted.
- 9** To **DELETE a Notification Mode** to existing User, provide information of existing user in Mandatory fields per application and tick against the relevant notification mode to be deleted. E.g. John will stop receiving SMS.
- 10** To **DELETE a Service Type** to existing User, provide information of existing user in Mandatory fields per application and tick against both SMS and Email. E.g. John will not have “Account Services” notifications going forward.

Footnote: Section 1, 3 and 5 need to be completed.

Mandatory Fields

DBS eAdvice – Maintenance Form

D) MODIFY User and/or Alert Amount & Currency

3. ACCOUNT & USER MAINTENANCE

Please provide **Full Details** of User (i.e. Full Name of User, Notification Mode, User's Mobile & Email Address and Alert Amount & Currency)
*** Account number is required for all requests.** ****Account Nickname** is required if you subscribe to Account Services notification.
 Please fill up the relevant section(s) on your request type: (a) **ADD**, (b) **DELETE** and (C) **MODIFY**.

*Account Number Subscribed	<input type="checkbox"/>	0	1	5	-	8	8	2	1	5	9	-	5	
To unsubscribe this Account, tick here:														

c) MODIFY (Tick the relevant Box to make Changes to User's contact details and Alert Currency & Amount).

Name of User	Service Type	Alert Amount & Currency <input checked="" type="checkbox"/>
JOHN SMITH 11	Inward Payment	≥ SGD500,000/- 13
Email Address <input checked="" type="checkbox"/> 11 johnsmith@abconstruction.com	Outward Payment	≥
Mobile Number <input checked="" type="checkbox"/> 12 Country Code + 852 Mobile Number 95244888	Import Trade	≥
	Export Trade	≥
	**Account Services	≤

11 To **CHANGE Email Address** for existing user, indicate Name of User, tick the box and specify the new email address.

12 To **CHANGE Mobile Number** for existing User, indicate Name of User, tick the box and specify the new Mobile Number.

13 To **CHANGE Alert Amount & Currency** for existing User, indicate Name of User, tick the against the box and specify the new Alert Amount & Currency.

Footnote: Section 1, 3 and 5 need to be completed.

Mandatory Fields

DBS eAdvice – Maintenance Form

E) CHANGE of Company Contact Person

4. YOUR COMPANY CONTACT PERSON

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Contact Persons		
Office / Mobile / Fax No		
Email Address		

Note: To **Add/Modify/Delete Contact Person**, please always designate **two** contact persons (i.e. with their contact details) with whom DBS can liaise with on matters related to DBS eAdvice service.

14 To **CHANGE** any one of the **Company's Contact Persons**, always provide 2 contact persons details in all instances even if change is only to one of the contact persons.

Footnote: Section 1, 4 & 5 need to be completed.

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