

CORPORATE ACCOUNTS PAPER STATEMENT OPT-IN/OPT-OUT

Submit this form to your Relationship Manager.



Company Name	
Accounts to be Updated ("Accounts")	<input type="checkbox"/> All eligible DBS Accounts ¹ <input type="checkbox"/> Only the following eligible DBS accounts:

1. Eligible DBS accounts for which paper statements can be opted out or opted in are SGD Current Account, Corporate Multi-Currency Account, Autosave Account, Digital Account and/or Foreign Currency Current Account.

I/We, hereby wish to:

<input type="checkbox"/> Opt-out of receiving account statements by post for the Accounts specified above. I/We instruct DBS Bank Ltd (the "Bank") to discontinue delivery of account statements by post for all the Accounts specified above. I/We acknowledge that I/we am/are responsible for retrieving account reporting and/or account transaction records for the Accounts mentioned above electronically via DBS IDEAL and/or SWIFT Messaging Services (eg, MT 940/MT942/MT950) (as applicable) and I/we shall not hold the Bank liable for being unable to retrieve such account reporting or access such account transaction records for any reason whatsoever. I/We undertake to inform the Bank to reinstate delivery of account statements by post for all the Accounts immediately should I/we discontinue DBS IDEAL and/or SWIFT Messaging Services and I/we am/are unable to electronically retrieve account reporting or account transaction records for any of the Accounts above.
<input type="checkbox"/> Opt-in to receiving account statements by post for the Eligible DBS Account(s) specified above. I/We request the Bank to deliver account statements by post to my/our mailing address in the Bank's records and acknowledge that the Bank will send the paper account statements from the next reporting cycle after the Bank receives and processes my/our request.

Authorised Signatories		
Name of Authorised Signatory		
Signature		
Date		

(For a company, signatures of 2 Directors, or one Director and one Company Secretary, or authorised signatories as per account mandate are required. For a partnership, signatures of all partners are required. For sole proprietorship, signature of sole proprietor is required. For club/association/society, signatures of Chairman and Secretary are required).

Authorised Signatories		
Signature Verified and Approved by RM/ Branch	Maker/System Updated by:	Authoriser/System Authorised By:
Name, Signature & Date	Name, Signature & Date	Name, Signature & Date