

## TRADE AUTOFAX SERVICE REGISTRATION FORM

### Scope of Service

With **Trade Autofax Service**, you will receive immediate fax notification of your trade transaction status. For example:

- Be informed immediately when your import Letter of Credit (LC) documents arrive, giving you more time to clear your goods; and
- Be notified when your export LC is received to quickly gear up for production and shipment, prepare your export documentation etc.

### Types of Fax Notification Available

- Notification of receipt of import LC documents
- Notification of receipt of import Documents against Acceptance (DA) / Documents against Payment (DP) collection documents
- Notification of receipt of export LCs
- Customers' copy of DBS LCs issued on their behalf
- Due date advices for:
  - (a) Import bill under LC
  - (b) Import / Export collection under DA / DP
  - (c) Export LC negotiation
- Financing advice
- Debit / Credit transaction advice (printed notices will also be mailed)

### Terms and Conditions

- Please indicate only one (1) facsimile number clearly on this form.
- Signatory(ies) and company stamp (if required) should adhere to the current account mandate
- No acknowledgement of DBS' receipt of this form shall be given to you, nor will DBS expect an acknowledgement of receipt from you upon your receipt of the fax notifications.
- Should there be any change in the details given below (including facsimile number) or intention to terminate this service, kindly inform DBS in writing giving at least two (2) weeks' prior notice.
- DBS shall not be liable for any loss or damage suffered as a result of the disclosure of any information transmitted to you via this service, nor for any loss or damage arising out of or in connection with the use of fax transmission for any reason whatsoever, including but not limited to breakdown, malfunction of communication lines, transmission links or any other equipment or system.
- This service shall be subject to DBS' prevailing conditions and procedures, and DBS reserves the right to add, vary and modify the terms and conditions governing this service at any time at its discretion without notice.

## *It's Free, Fast and Secure!*

We have read the above and would like to arrange for all our trade-related advices, notices and covering schedules to be sent to the facsimile number provided below with immediate effect.

<b>Name of Company</b>	<b>Company Stamp (if required)</b>
<b>Name &amp; Signature of Authorised Signatory(ies) (as per current account mandate)</b>	<b>Facsimile No</b>
	<b>Contact Person / Tel No</b>

### Instruction to Customer:

Please complete and submit the form to your Relationship Manager. Alternatively, you may mail it to us at: **DBS Bank Ltd, SME Banking, 12 Marina Boulevard Level 43, DBS Asia Central @ Marina Bay Financial Centre Tower 3, Singapore 018982 (MBFC 0016)**

For more details, please contact your Relationship Manager or call DBS Business Care at 1800 222 2200