For cheque processing, kindly ensure:

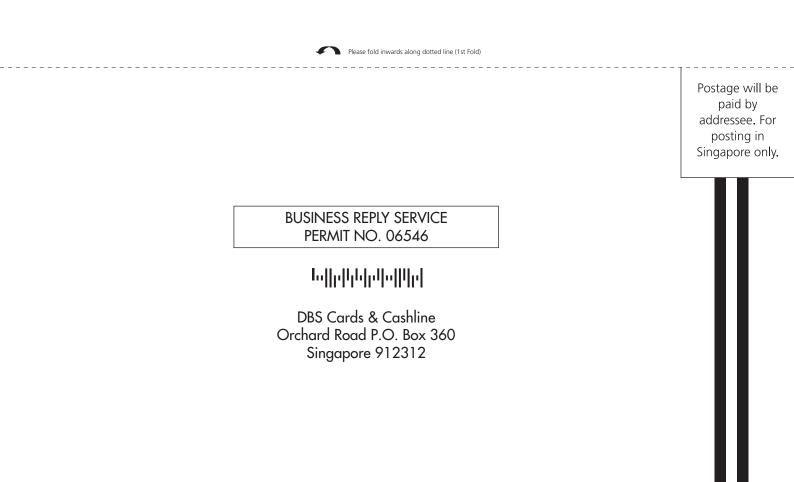
- account no. and payment amount is indicated on the back of the cheque
- words and figures tally on the cheque
- cheque is signed

Please do not:

- fold the cheque and coupon
- enclose cash for payment
- issue post-dated cheque
- use paper clip or staple

Please do not enclose non-payment related requests as they may not be attended to. For such requests, kindly call our 24-hour Customer Service Hotline at 1800 111 1111. Thank you.

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Please tape or glue for this area